



City of Westworth Village
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REGULAR CITY COUNCIL MEETING MINUTES

APRIL 14, 2015
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Mayor	Tony Yeager
Mayor Pro-Tem	Mike Coleman
Council Member	Carlos Zavala
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
City Administrator	Roger Unger
City Secretary	Carol Borges
Police Chief	Kevin Reaves
HC Director of Golf	David Curwen
HC Superintendent	Sterling Naron
Admin Specialist	Brandy Barrett
Code Enforcement	Ryan Studdard
Public Works Supervisor	Joseph Alvarez
Librarian	Rhonda Hines
P&Z Commission Chair	Melva Campbell
City Attorney	Ashley Dierker
Freese & Nichols Engineer	Alex Garcia

GUESTS:

Pastor, BH Baptist	Pastor Colley
PD #4 Developer	Lee Nicol

PRE-COUNCIL SESSION CALLED TO ORDER at 6:51 pm by Mayor Yeager.

Action items announced individually. Discussion of agenda items, as follows:

#6A: City Administrator Roger Unger provided an update on current proposals to the Planned Development and underlying zoning, including lot size, front yard set-back, street width, driveway and garage swing, community fence styles and materials, and the tree preservation plan. Roger is not asking the Council to take action tonight. The next step will be the plat review by the P & Z and Council with public hearings likely to be held in May. Mr Lee Nicol addressed Council to answer questions.

PRE-COUNCIL CLOSED at 7:14 pm by Mayor Yeager.

REGULAR COUNCIL MEETING CALLED TO ORDER at 7:14 pm by Mayor Yeager.

INVOCATION offered by Pastor Colley of the Burton Hill Baptist Church.

PLEDGE OF ALLEGIANCE led by Mayor Yeager.

1. Approval of the Agenda

MOTION to approve the Agenda: Jill Patton. **SECOND:** Nick Encke.

Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda:

MOTION to approve the Consent Agenda: Steve Beckman. **SECOND:** Nick Encke.

Motion passed unanimously by a vote of 5 Ayes and 0 Nays.

The following consent agenda items were approved.

A. Approval of the Minutes:

- Regular Council Meeting – March 10, 2015
- Special Council Meeting – March 26, 2015

B. Approval of March's Financial Reports:

- TexPool Report
- A/P Disbursements Reports (two styles)
- Monthly Variance

FUND BALANCES MARCH 2015	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$166,021	\$71,868	\$0	\$34,980	\$100,390	\$4,437	\$152,343
Monthly Disbursement	\$215,736	\$81,040	\$80,588	\$27,495	\$0	\$1,562	\$185,316
Cash on Hand	\$468,896	\$367,375	\$1,946,197	\$24,809	\$986	\$212,551	\$277,060
TexPool	\$313,440	\$72,622	\$212,461	\$235	\$530,790	\$91,312	N/A
Money Market	\$750,000	\$500,000	N/A	N/A	\$400,000	\$1,750,000	N/A
CDARS Investment	\$402,761	\$248,372	N/A	N/A	N/A	\$277,662	N/A
CDARS Interest	\$318	\$196	N/A	N/A	N/A	\$219	N/A

3. Staff Updates:

A. Kevin Reaves, Police Chief

- **Police Dept Report:** Priority 1 Calls for Service 157, Priority 2 & 3 CFS 206; Self-Initiated Calls 1519; 911 Calls 191; Citations 219; Violations 308; Jail 39, YTD 205. Chief is working on new reports to improve tracking and efficiencies, starting with Warrant Officer data. Program enhancements to Crimes software will be brought to Council at a later date. StreetCred software is in its final testing phase. Chief is working to create a “social contract” with the community outlining the department mission and officer behavior and responsiveness.
- **Presentation of Certificates of Appreciation to 911 Dispatchers / Telecommunicators:** Stacey Reid and Cynthia Karle were presented certificates for their dedication to the City. Penny Loyd and Breanna Saddler were presented certificates at this afternoon’s luncheon. Mayor Yeager stated his appreciation to the Dispatch staff for their service to Westworth residents as well as our contract services to Westover Hills and Lakeside.

B. Ryan Studdard, Code Enforcement

- **Code Enforcement Report:** 67 code violations; 2 citations. Ryan clarified that “outside storage” violations included anything in the public view. Compliance after initial warning remains high.
- **Inspection Report:** 47 inspections performed (37 by the City and 10 by contractor).

C. David Curwen, Director of Golf of the Hawks Creek Golf Club

- **Golf Club Report:** 2945 rounds played; \$146,226 in revenue; closed 6 full days due to weather. 43 Monthly and 21 Annual Preferred Player Members. Two events: Girls and Boys All Saints Invitational and Lockheed Martin F-35 Lightning Squad.
- Routine spring maintenance has begun. No major problems have been identified as a result of recent heavy rains. Billy Bunker construction will be performed based on priority ranking. Aerification will be conducted on 5/4, 6/8, and 7/6. David commended Sterling and his team on course maintenance and protection programs. Councilwoman Patton thanked the grounds team for their work on library property.
- Randy Means passed his TCEQ Irrigation License exam.

D. Rhonda Hines, Librarian

- **Library Report:** The monthly report shows a change in the way DVD rentals are reported to coincide with state reporting requirements. The annual report and accreditation renewal has been submitted to TSLAC. The inter-library courier schedule has changed from Tuesday to Friday. The new part-time person will start on Saturday.

E. Roger Unger, City Administrator

- **Capital Projects/Infrastructure:** The Watters/Randolph/Wells Circle project is going well even with recent rains. Staff is pleased with McClendon’s team.
— **CDBG 41st Year funding from Tarrant County** – The City received notice that \$120K has been approved for the Casstevens street project.
- **TAP Grant Update:** The funding contract will be discussed in Executive Session. Roger will be attending the local government training sessions this week.

- **Budget/Disbursements:** Two new reports have been included in the packet for Council review. There are no unexpected variances.
 - **SB 182 Update from TML** – SB 182 proposes to reduce the percentage of revenue increase municipalities may acquire year to year. Currently the revenue cap is 8% over the previous year. The Bill proposes a maximum of 4% increased revenue over the previous year. Passing this Bill will have a detrimental effect on the future of small cities' operations revenue.
- **Public Works Service Order Report:** The City's wastewater rate from Fort Worth is based on three criteria: 1) volume, 2) level of suspended solids, and 3) oxygen levels (i.e. lack of oxygen). PW Supervisor Joey Alvarez stated the City achieved a 95% improvement over last year's sewer test as a result of monthly monitoring and flushing of the system. Thus, we should see a reduction in our rate.

4. Committee Updates:

- A. **Finance Committee** – Steve Beckman, Chair – Nothing to report.
- B. **Library Committee** –Jill Patton, Chair – Chairwoman Patton will submit a budget request to Council for the next fiscal year to improve technology and automation goals to better integrate with the community.
- C. **Ordinance Committee** –Mike Coleman, Chair – Chairman Coleman will be discussing the animal control ordinance later this evening. Other items are in the queue to review and bring to Council over the next few months.
- D. **Vision Committee** – Steve Beckman, Chair – Nothing to report.

5. Public Information

- A. **Proclamation:**
 - **Child Abuse Prevention Month – April 2015** – Proclamation read aloud by Councilwoman Patton.
 - **National Public Safety Telecommunicators' Week – April 12-18** – Proclamation read aloud by Councilman Coleman.
- B. **Communications:**
 - **Freese & Nichols General Engineering Report**
 - **Freese & Nichols Phase II MS4 Stormwater Management Report**
- C. **Announcements:** None

6. Action Items:

A. Mayor Yeager

Discuss and take action with respect to **Planned Development #4, Trinity Falls at Lawrence Farms.**

- Per Roger Unger's update in Pre-Council Session, no action is being requested. No action was taken.

B. Mayor Yeager

Discuss and take action to **adopt Resolution No. 2015-04 opposing revenue caps and legislative interference with local services.**

- Mayor Yeager, Roger, and Carol have sent a number of letters to the Bill's author and sponsors, as well as Senators and Representatives of our district and surrounding districts. Mayor Yeager has had several conversations with Representative Geren on the subject.
- **MOTION to adopt Resolution No. 2015-04** as presented made by Steve Beckman. **SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

C. Mayor Yeager

Discuss and take action to **adopt Ordinance No. 369, amending Chapter 2, Article 2.01.001 of the Animal Control ordinance, and establishing a fee schedule.**

- Ordinance Committee Chairman Mike Coleman stated in light of recent incidents with dogs within the community, the existing animal control ordinance is sufficient; however, clarification language and procedural changes have been added to allow for improved enforcement.
- **MOTION to adopt Ordinance No. 369** as presented made by Mike Coleman. **SECOND** by Nick Encke. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays.

Council convened into Executive Session at 8:03 pm, with the Mayor, all Council Members, Roger Unger, Attorney Ashley Dierker, and Engineer Alex Garcia in attendance.

7. Executive Session:

Convene into executive session to deliberate the following items, pursuant to Texas Government Code, Chapter 551.071(2) Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, regarding the Advance Funding Agreement with the State of Texas.

Council reconvened into Regular Session at 8:46 pm.

8. Action Items continued:

D. Mayor Yeager

Discuss and take action with respect to adopting **Resolution No. 2015-03, approving an Advance Funding Agreement with the State of Texas, acting by and through the Texas Dept of Transportation, for a Transportation Alternatives Project, and authorizing Mayor Yeager to execute the agreement and all other necessary documents.**

- Due to state costs being too high and not providing a proper discount to the City with local letting, Councilman Coleman made a **MOTION to authorize Mayor Yeager and Roger Unger to negotiate the costs with the State. SECOND** by Steve Beckman. **Motion passed unanimously** by a vote of 5 Ayes and 0 Nays. [The Resolution will be brought back to Council after the contract has been negotiated.]

9. Citizen Comments: None

ADJOURNED at 8:48 pm by Mayor Yeager.

MINUTES APPROVED BY:



Anthony Yeager, Mayor

This, the 12th day of MAY, 2015.

SIGNATURE ATTESTED BY:



Carol Ann Borges, City Secretary

